



Apollo⁷
PROJECTS

**2021 NZ
SHORT
COURSE**



2021 Apollo Projects NZ Short Course Swimming Championships

Tuesday 17 – Saturday 21 August 2021

Sir Owen G Glenn National Aquatic Centre
14 Antares Place, Mairangi Bay

Event Information Booklet

Contact Information

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For the latest information, please check the event page on the Swimming New Zealand website to ensure you have the up-to-date version.

Entry Information

Swimming New Zealand policies and the New Zealand swimming rules govern this competition.

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Competitive Swimmers and foreign swimmers registered with foreign FINA affiliated swimming federations. All participants must agree to comply with the Sports Anti-Doping Rules.

Please note that this event will not be able to be hosted if the government has announced the country is under Alert Level 2 or above, or if someone or a close contact (ie: someone who lives in the same building) wishes to attend an event has had a Covid-19 test and has not yet received a negative result, then attendance at the event will not be permitted. Please refer to our Covid-19 contingency plans under the events tab on our website for more information.

Entries	Timeline
Entries Open	15 June
Individual Entries Close	Tues 3 August at 11.59pm
Relay Entries Close	Wed 4 August

Entry Process

All entries must be submitted via the SNZ Fast Lane page. Individuals will be able to access and complete their entries online via their Fast Lane.

There is no limit on the number of individual event entries. Swimmers must be entered in an individual event to be able to participate in relay teams.

Late entries will be accepted for 24hrs only via the Fast Lane page. A late entry fee will be applied in addition to individual entry fees.

Qualification Criteria

Age as at 31 August 2021. Swimmers must be 13 years and above as of this date to be eligible for this meet.

The qualifying period is from 1 January 2020 to 3 August 2021.

The qualifying times are 25m short course times. Short course times as well as long course [conversions](#) can be used for qualification. All swimmers shall only enter qualified events.

Only results from approved and designated meets will be able to be used as qualifying times. A list of approved results can be found [here](#).

Individual entry times will be generated by the SNZ database. Performances from international, regional and local competitions not held within the database will not be eligible for use to enter this championship.

Entry Fees

Location	Individual Entry Fee	Relay Team Entry Fee
Domestic	\$23	\$46
International	\$25	\$50

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers. Clubs that have not paid the required entry fees at the closing date of entries will be invoiced by Swimming New Zealand.

No refunds for any withdrawals before or during the meet. Refunds for any medical withdrawals can be considered if a signed doctor's certificate is supplied.

International Entries

Visitors will be able to submit entries using either a TM File or spreadsheet available on the event website. This need to be emailed to entries@swimming.org.nz by the entry deadline date specified above.

Foreign entries also need to be accompanied with a signed Travel Authorisation Form/Letter from the national federation.

Foreign clubs are required to provide a proof of entries report upon submission of entries.

A maximum of two (2) international visitors may progress from heats to finals in any one event. There is no limit on international visitor entries for timed-finals but only two (2) international visitors may swim in the fastest timed-final.

International Para swimmers must hold a national classification or higher and present their classification card to the Technical Director prior to the competition starting.

Event Specifications

Morning Sessions

In the morning session there will be timed final races swum in the following age groups; 13 years, 14 years, 15 years, 16 years and 17 – 18 years, and 19 & Over (open).

The top 10 ranked swimmers in each age group will swim in the final heats of each event, all other swimmers will be rank seeded in combined age groups. Medals for age groups (13 – 18 years) will be determined from the heats in the morning

Finals

A, B and C Finals will be swum in the evening sessions and will consist of the top 30 swimmers from the morning session. C finals will only be swum when there are 40 or more swimmers that competed in the morning heats. B finals will only be swum when there are 30 – 39 swimmers in the morning session.

Timed Finals

The 800m Free and 1500m Free for both Males and Females will be swum as timed finals with the only the fastest timed final swum in the final's session of that particular day.

Para Athletes

The 2021 NZ Short Course Swimming Championships are open to Para swimmers who have a national classification or higher. If a swimmer has a provisional classification and has been confirmed a spot for national classification, that swimmer may still enter provided they meet the qualifying times.

Para swimmers may meet the qualification times in either a short course or long course pool. However, no converted time is allowed – i.e. so long as the time is met the swimmer can enter that event. There is no qualifying time for the 100m IM but it is still able to be entered. However, please ensure the swimmer can perform each stroke.

Para events will be swum as open age group within the able-bodied morning heats. Multi-classification finals take place in the evening for all Para events. Please note that a multi-class timed final will also be held in the morning only for the 400m freestyle.

For events which are specific to certain classifications, priority will be given to swimmers whom the race is a Paralympic event – i.e. if an S10 swimmer wishes to compete in 200m free (a Paralympic event for S1-5 and S14) a final will only take place if a S1-5 or S14 swimmer is competing in it. If a final is run, the S10 swimmer may swim in the final and be eligible for medals. However, if there are 9 swimmers in the event, priority for qualification to the final will be given to the swimmer who's the event is a Paralympic event.

Medals will be distributed based on the World Para Swimming points system (similar to the percentage of the world record calculation).

Relays

Relays will be timed-finals with all timed-finals being swum at the end of the finals session. Relay events can be entered by a national selection team (for selection purposes), a club team or a regional/zonal team. Priority of selection to teams will be in that order. Medals will be awarded to the top 3 clubs.

Psych Sheets

Psych Sheets	Deadline
Prelim	Friday 6 August 2021
Corrections Due	Sunday 8 August 2021
Final	Thursday 11 August 2021

Psych Sheets will be posted on the event webpage on the days stated above.

Corrections and changes to psych sheets are to be sent to entries@swimming.org.nz by 11.59pm Sunday 8 August 2021.

Any changes made after 11 August will not be updated online, but will be updated on the SNZ event file.

Event Information

Opening Hours

Pre-Meet	Morning	Afternoon
Mon 16 Aug	8am - 12pm	3pm - 7pm

Competition	Heats	Finals
Tues 17 Aug	6.45 (gates)	15.45 (gates)
	8.40 (comp)	17.45 (comp)
Wed 18 Aug	6.45 (gates)	15.45 (gates)
	8.40 (comp)	17.40 (comp)
Thurs 19 Aug	6.45 (gates)	15.45 (gates)
	8.40 (comp)	17.40 (comp)
Fri 20 Aug	6.45 (gates)	15.45 (gates)
	8.40 (comp)	17.40 (comp)
Sat 21 Aug	6.45 (gates)	15.45 (gates)
	8.40 (comp)	17.40 (comp)

Pool entry is free for training at these times. **Access will be through the main entrance of the complex for the pre-meet sessions only.**

Clubs/Regions that wish to train outside these times will have to organise their own times with

the pool and pay entry. Lanes should be booked in advance.

Results

Results will be posted on the wall next to the learn to swim pool.

Swimming New Zealand will have live results via the SNZ website and Live Timing. The results for each event will be uploaded once the event has been signed off.

Mytogs App

Results can also be found via the free Swimming New Zealand App: [mytogs](https://mytogs.com)

Ticketing

Tickets	Heats	Finals
Adult	\$7.50	\$10
Child	\$7.50	\$10
Concession	\$7.50	\$10

Spectator heat session tickets will be available for purchase online via humanitix from **7 August 2021 at 9.00am**. Spectator evening session tickets will be available for purchase at 2pm after the heats session has been completed for that respective finals session.

Session programmes will be available online via the [event webpage](#).

Livestreaming, Photography & Videography

All sessions at this event will be livestreamed through the Sky Sport Next YouTube channel.

Photos and videos will be taken throughout the competition. All athletes and spectators have agreed to allow photographs, videos, audio recordings and audio recording to be taken by accredited SNZ contractors to be used for any legitimate purpose by SNZ. If you have any concerns please contact the Event Manager.

Spectators agree upon entry that photographic, video or audio recording equipment is prohibited for any purpose which may include, without

limitation, video and/or audio recorders, camera tripods, monopods or lenses with a total focal strength of greater than 300mm and commercial digital video equipment. The SNZ Event staff will, at their sole discretion, determine whether or not an item is intended for personal or commercial use.

Merchandise

Merchandise for this event is provided by SNZ partner Teamline and is available for pre-purchase. In addition, race suits and other swim products are available from Teamline on their online store and from their store in the SNZ boardroom, located at the finish end of the grandstand. Find everything you need on their website www.teamline.co.nz

Parking

Parking is limited at the AUT Millennium facility. Please try and limit the number of vehicles you travel in to the meet.

Please note: Paid parking has been introduced at AUT Millennium, 90 minutes free with a cost of \$2.00 per hour thereafter. All day parking will cost \$10.00. Additional parking information at www.autmillennium.org.nz/parking.

Athlete Information

Pool Access

Swimmers

Access to the pool for all swimmers, coaches and team managers is via the swimmer's entrance at the far end of the building, **15min prior to warm up starting**. Accreditation must be presented to gain access. If you do not have a valid pass you will be required to pay the appropriate admission fee. Lost accreditation can be replaced at a cost of \$5.00 via the ticketing and accreditation booth located at the main entrance.

Warm-up Procedure

Date	Warm-Up Times
Tues 17 Aug	Heats: 7am - 8.25am
	Finals: 4pm - 5.25pm
Wed 18 Aug	Heats: 7am - 8.25am
	Finals: 4pm - 5.25pm

Thurs 19 Aug	Heats: 7am - 8.25am
	Finals: 4pm - 5.25pm
Fri 20 Aug	Heats: 7am - 8.25am
	Finals: 4pm - 5.25pm
Sat 21 Aug	Heats: 7am - 8.25am
	Finals: 4pm - 5.25pm

A warm-up procedure document will be available on the event webpage, please refer to this document for warm-up guidelines.

Athlete Seating

Seating will be available on pool deck for swimmers, coaches and team managers as well as access to the grandstand seating. Please note that there will be no allocated seating. SNZ encourages everyone to fill up the seating overlooking the start/finish end of the competition end first and to not procure these seats by abandoning belongings.

SNZ asks swimmers to store their bags to the side of the warm-up pool end rather than on seats at the competition pool end.

Strapping

Swimmers with strapping must provide documentation from a relevant registered health practitioner or physiotherapist and be reviewed by the Meet Director prior to swimming. Any swimmers without such documentation may not be permitted to swim.

Marshalling Process

Heats:

Self-marshalling will be employed during all heat sessions. Swimmers are asked to be in the marshalling area 4 heats prior to their event. For all 50m events swimmers need to be in the marshalling area 6 heats prior to their event.

Finals:

Swimmers (including reserves) will need to marshal 6 races prior for 50m events and 4 races prior to their event for all other events and remain in the marshalling area. All swimmers are required to marshal for relays. Swimsuits will be checked at marshalling for legality.

Winner Interviews

All A final winners in the evening sessions, as well as Age and Open Record breakers during all sessions will be asked to complete a short interview at the conclusion of the race.

Victory Ceremonies

Medals shall be awarded for the 1st, 2nd and 3rd New Zealanders in all events for the age groups 13 years, 14 years, 15 years, 16 years, 17 - 18 years and Open. Please note that the age group medals are determined from the swims in the morning. Visitor medals will be awarded to any international competitor who places.

The Victory Ceremony Timetable will be included in the finals programmes, and we will endeavour to run to this timetable. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

Dress Standard for victory ceremonies:

- Club or Regional t-shirt, jacket or sweatshirt.
- Pants or shorts MUST be worn.
- No Caps or Goggles.
- No towels to be wrapped around the waist.

Swimmers who are not present will not receive their medal.

There is to be strictly no photography on pool deck and the medal presentation area, all photo's will be taken by the official event photographer and photo's will be made available on the SNZ Facebook page. Anyone taking photos in this area will be asked to leave immediately.

Team Managers Information

Accreditation

Clubs will need to complete the coaches and managers form for team personnel who are region attending the meet. Event passes will be allocated to clubs based on this information.

Accreditation must be worn, around the neck, to gain access to the pool. No accreditation no entry. Lost accreditation can be replaced at a cost of \$5.00 each.

Clubs are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

Date	Deadline
Applications Open	15 June 2021
Applications Close	28 July 2021 at 11.59pm
Late Applications Close	30 July 2021 at 11.59pm

A link to apply for coach and team manager accreditation will be available on the event webpage closer to the opening date.

Late accreditations will incur a cost of \$50 per accreditation.

Accreditation Criteria

Coaches must be registered with Swimming New Zealand under the member category 'Coach' and must be showing as financial and active in the Swimming New Zealand database.

Managers must be an active member on the Swimming New Zealand database. They can be registered as volunteer member and must have a Police Vetting check completed on their SNZ profile. They are not permitted to be undertaking any coaching on pool deck.

Photo accreditation will be incorporated for this event, so a headshot or passport photo will be required to be included as part of the application process.

Anyone without accreditation will need to purchase a spectator ticket.

Pool Access

Coaches & Team Managers:

Access to the pool for all swimmers, coaches and team managers is via the swimmer's entrance at the far end of the building. Accreditation must be presented to gain access. If you do not have a valid pass you will be required to pay the appropriate admission fee. Lost accreditation can

be replaced at a cost of \$5.00 via the ticketing and accreditation booth located at the main entrance.

Managers Meeting

There will be a compulsory team managers meeting held on Monday 16 August at 5pm at the venue, room to be confirmed.

Team managers will be given a brief run-down of meet activities, expectations of swimmers and clubs and general delivery of the event.

Each club must have at least one representative at the meeting to ensure all information is delivered back to the swimmers.

Event Packs

Team event packs can be collected from the Team Managers meeting from **5pm on Monday 16 August 2021** and must be collected by team managers. After this time, packs will be available for collection at the athlete entrance.

Withdrawals

Withdrawals from events for session one will need to be submitted at the Team Managers meeting held the day prior to the start of the meet. Any withdrawals for session one submitted after the meeting will incur a withdrawal fee.

As ALL events in all morning sessions are run as timed finals SNZ Policy 008 will apply.

For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.

Withdrawals from evening final races will be required to be submitted 30 minutes from posting of event results. Any competitor or team who withdraws from finals after this time shall pay without excuse to SNZ a fee of \$50 (NZD) as per SNZ Policy 008.

Protests

Protests must be submitted to the referee, in writing, on the protest form by the team manager only within 30 minutes following the DQ announcement. This needs to be accompanied in cash by the \$100.00 protest fee.

If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.

All protests shall be considered by the referee. If the referee rejects the protest, they must state the reasons for their decision. The regional Team Manager may appeal the rejection to the Jury of Appeal whose decision shall be final.

If the protest is rejected, the deposit will be forfeited to SNZ. If the protest is upheld the deposit will be returned.

Session Programmes

Session programmes will be located at the Resolution Desk. Relay and Withdrawal forms will be available from here also. Session programme numbers are based on the Coaches and Managers form. There will be one allocated to each coach and Team Manager. Please only take what you need. There will be QR codes for ease of accessibility to a digital copy also.

Timelines

Timelines will be included in both heats and finals session programmes. The times shown are approximate and races may start before or after the times indicated. It is the swimmer's responsibility to be at marshalling at the appropriate time (i.e. 4 or 6 heats before the scheduled race).

Banner Placement

Swimming New Zealand will have signage at the event and will take precedence for position over regional and club banners. SNZ Reserves the right to remove any banners that are not in appropriate areas or conflict with event signage and/or sponsors.

Opening Ceremony

An opening ceremony will be held at the start of Session 2 on Tuesday 17 August starting at 5.30pm.

Disqualifications

Disqualifications will be announced and a copy of the DQ form put in the regional boxes.

During the meet SNZ will use the multi-txt system to communicate to coaches and managers during the meet, please ensure your contact details are correct.

Event Communication

Points & Awards

The following points system will be used for the 2021 Apollo Projects NZ Short Course Swimming Championships:

Points for Open Finals (individual and relays)

Place	1	2	3	4	5	6	7	8
Points	26	21	17	14	12	10	8	6

Age Group Timed Finals (13yrs, 14yrs, 15yrs, 16yrs, 17-18yrs)

Place	1	2	3	4	5	6	7	8
Points	26	21	17	14	12	10	8	6

Para Open Finals

Place	1	2	3	4	5	6	7	8
Points	26	21	17	14	12	10	8	6

Trophies to be awarded

Top Age Group Club
 Top Para Club
 Top Open Club

Medical Information

Service	Address	Phone
Northcare Accident and Medical	5 Home Place, Rosedale	09 479 7770
Tooth Doctor, Northcare	5 Home Place, Rosedale	09 414 7174
Northcare Pharmacy	5 Home Place, Rosedale	09 283 0945
X-Ray, Ascot Radiology	AUT Millennium	09 478 6640
Physio, Healthzone	AUT Millennium	09 477 2098
North Shore Hospital	Shakespeare Rd, Takapuna	09 486 8900
Emergency - Fire, Police, Ambulance		111
AED	NAC Control Pool / Ascot Radiology / Millennium Gym L1	